

**CITY OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
MEETING MINUTES  
November 15, 2022**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:00 pm at 3515 Broad St.

**ROLL CALL**

Commissioners:

Becky Murillo – Present

Julie Knight – Present

Jamie Griffin – Present

Anne Marques – Absent

Melissa Messer – Present

Ron Miller – Present

Joanne Wagner – Present

Jeanette Frost – Present

Student Representatives:

Sadie Gehan – Present (Arr. 7:02 pm)

Annalena Eisel – Present (Arr. 7:02 pm)

Owen Biggert – Absent

Others Present: Josh Tanghe, Assistant to the City Manager; Justin Breyer, City Manager; Jennifer Morris, OHM Advisors; Mark Woodhurst, Smith Group

Attending Virtually: Nina Kelly, OHM Advisors

**APPROVAL OF THE MINUTES**

Motion by Griffin; seconded by Murillo to approve the minutes from October 18, 2022 as presented.

Unanimous Voice Vote

Motion Adopted

**APPROVAL OF AGENDA**

Motion by Griffin; seconded by Knight to approve the agenda with the following amendment(s):

- None

Unanimous Voice Vote

Motion Adopted

**CITIZENS WISHING TO ADDRESS THE COMMISSION**

None

**REPORTS AND COMMUNICATION**

**A. CHAIR**

## **B. COMMISSIONERS AND EX-OFFICIO**

## **C. STAFF REPORT**

Staff gave updates on the following items:

- Provided an update on staff investigation into options for the Expression Swing excavation
  - DPW believes they should be able to accomplish this
- The City has been granted \$40,000 through the Connecting Communities Grant for the Grand Street Connector project
- The Luminary is beginning to collect donations for 2022 with the City acting as a fiduciary for their donation collection

## **NEW BUSINESS**

### **A. DISCUSSION OF: ADA AUDIT**

The Parks and Recreation Commission discussed the following related to the ADA Parks Audit:

- Jennifer Morris and Nina Kelly from OHM Advisors presented a PowerPoint about their findings during the ADA audit of the City's parks system
  - P&R members asked questions regarding some of the findings
  - This presentation will be given to City Council at their next regular meeting

### **B. DISCUSSION OF: MILL CREEK PARK PLAYGROUND**

The Parks and Recreation Commission discussed the following related to the Mill Creek Park Playground:

- Staff provided laminated maps of the Mill Creek Park North playground area for an exercise where P&R members broke into three groups to create various layouts for the playground
  - After a period of time, each group presented their preferences for the layout
  - Mark Woodhurst of SmithGroup was in attendance to record the feedback in order to refine previous concepts that were presented to P&R
  - P&R members still had a preference toward previously presented Concept B, which utilizes the slope along the eastern edge of the park
- Staff discussed the DNR SPARK Grant with P&R
  - Staff plans to utilize feedback from the meeting in order to submit an application for the playground
  - Staff recommends submitting an application for \$500,000, with City matching funds of \$200,000 as discussed in previous P&R meetings
  - The deadline for the first round of funding is December 19<sup>th</sup>
  - SmithGroup will provide a revised concept for the application
- Next steps will be determining whether to create an RFP for vendors to respond to for the final design and construction of the playground

## **OLD BUSINESS**

None

## **CITIZENS WISHING TO ADDRESS THE COMMISSION**

None

## **PROPOSED BUSINESS FOR FUTURE MEETINGS**

The following items were discussed as a part of general discussion or as proposed business for future meetings:

- Grant Proposal

## **ADJOURNMENT**

Motion by Murillo, seconded by Griffin to adjourn the meeting at 8:50 pm.

Unanimous Voice Vote  
Motion Adopted

Josh Tanghe  
Assistant to the City Manager